

Date/Time:	24 th January 2024 at 15.15
Zoom Login:	https://us02web.zoom.us/j/88054348479?pwd=VWIBT0Z1dXVIZTJXNGRQNkNOSlJGZz09
	Meeting ID: 880 5434 8479
	Passcode: 543699
Governance Professional Lead:	Sarah Phillipson
Pre-read documents:	https://app.governorhub.com/g/nightingaleprimaryschool_1/docs/64bff95df8582feb0ecda34a

The quorum for a meeting of the LAC and any vote on any matter, shall be the number of Councillors equal to half the total LAC membership rounded up to the nearest person. A Quorum shall never be less than 3 Councillors.

Note: Statutory tasks are shown highlighted in Yellow

	Nightingale Primary School Agenda
1.	Welcome, attendance and apologies:
2.	Declaration of Pecuniary and Non-Pecuniary Interests. All Councillors to confirm any changes to previously declared interests
3.	BUSINESS ADMINISTRATION
	Annual update/Review of the Register of Interests/Governor Code of Conduct/GDPR/KCSIE:

	https://forms.gle/KjW3zVi56jPBLUUR9 AT, OC, LT, ACW & OJ have NOT completed Annual Review of the Skills Audit: https://forms.gle/DXEgjShF2vjMtmZS7 AT, OC, LT, & CH have NOT completed
4.	CONSTITUTIONAL MATTERS
	TO ACTION: <u>Election Vice-Chair of the Local Academy Council:</u> Deferred to this LAC meeting <u>Membership of the LAC – Resignations/new appointments or tenures due for renewal:</u> - Adam Koklbeck Trust Appointed Councillor - In the process of being appointed Lisa Tompkins to submit her DBS application to Maritime HR - Megan Walsh
5.	Minutes from the 07th November 2023 https://app.governorhub.com/document/659af7d4b23ac33599e5dd67/view
	Accuracy:
	Matters Arising: <i>Item 6 Action – HT to issue the answers to SP, ready for review via the Educational Challenge & Trust Board. COMPLETED</i> <i>Item 9 Action – The LAC to meet with the HT and the next monitoring meeting/and agree on the planner/visits and topics linked to the SDP priorities.</i> <i>Item 9 Action - SP to issue Skills Audit/Diversity feedback to the Chair for review once completed by the LAC.</i> x4 to be completed as noted in item 3.

6.	STRATEGIC OVERSIGHT https://app.governorhub.com/g/nightingaleprimaryschool_1/docs/653c29a010282694ffd8726b
	Heads Report - Click link: (See overview for any missing elements) https://docs.google.com/spreadsheets/d/1J8N6EyyY2EN3KrpYOShUTVdSiLjb3SCT/edit?usp=drive_link&ouid=105762320107554442984&rtpof=true&sd=true <u>EDUCATION:</u> Whole school overview based on Terms 1& 2 <u>SDP:</u> • School Development Plan - Highlight Key priorities for 2023/23 • Safeguarding - DSL report <u>LEADERSHIP/SCHOOL UPDATES:</u> • Budget Update • Ring-fenced Grants Reporting - Pupil Premium • Equality Duty and Objectives
7.	COMPLIANCE https://app.governorhub.com/g/nightingaleprimaryschool_1/docs/653c29b43518a4d63a15ee11
	TO NOTE AND ACTION: <u>SAFEGUARDING and H&S:</u> • Safeguarding Link Councillor to feedback on any points for consideration to the LAC • Check that the school has published a procedure for Whistleblowing

8.	POLICIES
	<u>To note - Only as agreed by the Trust:</u>
9.	EFFECTIVE GOVERNANCE https://app.governorhub.com/g/nightingaleprimaryschool_1/docs/653c29cbbee4ad6548dfd7f8
	<u>To note and comment:</u> <u>REVIEW (MONITORING):</u> - Share any Local Academy Council review visits/meetings reports from June/July 2023 & meet/invite comment/discussion on any matters arising: https://app.governorhub.com/g/nightingaleprimaryschool_1/docs/653c26e810282694ffd84102 <u>COMMUNITY ENGAGEMENT:</u> - Draft the LAC Community Engagement Plan – SP Overview <u>OTHER:</u> - Chairs Update - Website Compliance
10.	ANY OTHER BUSINESS
	<u>To note and comment:</u>
11.	Meeting Calendar as noted below:

Meeting Type	Meeting	Day	Date	Start	Finish
Nightingale LAC Meeting	Zoom	Tuesday	07/11/2023	15:15	17:15
CEO & Chairs Meeting	Zoom	Monday	27/11/2023	19:00	20:00
Nightingale LAC Meeting	Zoom	Wednesday	24/01/2024	15:15	17:15
CEO & Chairs Meeting	Zoom	Monday	18/03/2024	19:00	20:00
Nightingale LAC Meeting	In school/Zoom	Wednesday	01/05/2024	15:15	17:15
Nightingale LAC Meeting	In school/Zoom	Wednesday	03/07/2023	15:15	17:15
CEO & Chairs Meeting	Zoom	Wednesday	03/07/2023	19:00	20:00